



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

May 11, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

15

May 11, 2010

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

BOARD ADVISORY BODY- IMPLEMENTATION OF BOARD-ORDERED SUNSET (ALL DISTRICTS AFFECTED) (3 VOTES)

SUBJECT

On March 16, 2010, your Board approved the sunset of the Judicial Procedures Commission (JPC) effective May 1, 2010 with instruction to the CEO to return to the Board with updated County Code amendments to reflect the sunset (Attachment).

IT IS RECOMMENDED THAT YOUR BOARD:

- Approve for introduction ordinance amendments to reflect Board-ordered actions regarding the JPC.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On March 16, 2010, your Board approved recommendations by this Office to sunset the JPC effective May 1, 2010, and to return with any necessary County Code changes.

Implementation of Strategic Plan Goals

The approved advisory body sunset supports all County Strategic Plan Goals. For example, under Goal 1, Operational Effectiveness, the recommendations support the Strategies of: 1) Fiscal Sustainability, and 2) Service Excellence and Organizational Effectiveness.

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FISCAL IMPACT/FINANCING

The approved sunset of JPC effective May 1, 2010, will result in the following annual cost savings:

- Productivity Savings (salaries and employee benefits costs for staff supporting advisory bodies; these resources will be reallocated to higher priority efforts): \$16,693
- Hard-Dollar Net County Cost Savings (services and supplies, grants, stipends): \$13,800

Additional undetermined savings will be generated through avoidance of: 1) training costs for commissioners, and 2) the need to prepare attendance forms on a periodic basis.

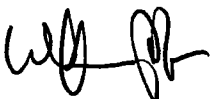
FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Ordinance amendments to effectuate your Board's directive of March 16, 2010 to sunset the Judicial Procedures Commission are included.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The CEO believes the approved sunset will ensure more coordinated, cost-efficient, and responsive activities among the County's advisory bodies. These recommendations will also result in less overlap among bodies and cost savings that will mitigate curtailments in critical County public services. Finally, implementation of this recommendation will allow departments to redeploy staff more productively to other higher priority efforts.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:BC:JW
SW:DC:cc

Attachment

c: Executive Officer, Board of Supervisors
County Counsel
Commission Services



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
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March 16, 2010

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

Dear Supervisors:

**LOS ANGELES COUNTY ADVISORY BODY – SUNSET RECOMMENDATIONS
(ALL DISTRICTS AFFECTED) (3 VOTES)**

SUBJECT

On September 29, 2009, the Chief Executive Office (CEO) submitted a Board letter which included a list of recommendations to sunset and consolidate existing County advisory bodies (Attachment I). The Board letter included the recommendation to sunset the Judicial Procedures Commission (JPC). On the same date, your Board requested the CEO to further review the role of the JPC and explore other roles for this commission. After further review, the CEO continues to recommend the sunset of JPC.

IT IS RECOMMENDED THAT YOUR BOARD:

- Sunset the Judicial Procedures Commission effective May 1, 2010, and instruct the Chief Executive Office to return to your Board within 60 days with a plan to implement this action including County Code amendments.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On June 9, 2009, your Board instructed the CEO to:

- Review the County's commissions and committees to identify overlap, if any, of mission, vision, and work product;

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- Identify and prioritize curtailments in commission/committee budgets prior to consideration of cuts to core direct services to County residents, including children and families; and
- Report back prior to the September Supplemental budget process on a plan to consolidate those commissions with overlapping missions whose budgets, if preserved, may compete with funding for all core direct services.

On September 29, 2009, the CEO submitted a Board letter recommending the sunset or consolidation of several existing County advisory bodies. After discussion, your Board approved several of the recommended actions, but instructed that some be reconsidered. Among these, the CEO was instructed to further examine the recommendation to sunset the JPC and to consider identifying other roles for JPC.

Based upon our analysis, the CEO continues to believe the objectives of the JPC have been met, per County Code, and is no longer relevant to County operations. Therefore, we are reaffirming our recommendation to sunset the JPC, which would generate savings as identified in Attachment I, Page 5 of the Commission Study Recommendations.

Implementation of Strategic Plan Goals

The recommended advisory body sunset supports all County Strategic Plan Goals. For example, under Goal 1, Operational Effectiveness, the recommendations support the Strategies of: 1) Fiscal Sustainability, and 2) Service Excellence and Organizational Effectiveness.

FISCAL IMPACT/FINANCING

We estimate that implementation of the recommended sunset of JPC effective May 1, 2010, will result in the following annual cost savings:

- Productivity Savings (salaries and employee benefits costs for staff supporting advisory bodies; these resources will be reallocated to higher priority efforts):
\$16,693
- Hard-Dollar Net County Cost Savings (services and supplies, grants, stipends):
\$13,800

The Honorable Board of Supervisors
March 16, 2010
Page 3

Additional undetermined savings will be generated through avoidance of: 1) training costs for commissioners, and 2) the need to prepare attendance forms on a periodic basis.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Based on your Board's instruction on September 29, 2009, to explore additional roles for the JPC, the CEO reviewed the commission's authority as described in Chapter 3.34 of the Los Angeles County Code. After review, the CEO has determined the Commission's mission has been met and their activities could be performed by other entities or County departments.

IMPACT ON CURRENT SERVICES

The CEO believes the recommended sunset will ensure more coordinated, cost-efficient, and responsive activities among the County's advisory bodies. These recommendations will also result in less overlap among bodies and cost savings that will mitigate curtailments in critical County public services. Finally, implementation of this recommendation will allow departments to redeploy staff more productively to other higher priority efforts.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:BC:JW
SW:DC:cc

Attachment

c: Executive Office, Board of Supervisors
County Counsel
Judicial Procedures Commission



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
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REVISED

September 29, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

LOS ANGELES COUNTY ADVISORY BODIES – SUNSET AND CONSOLIDATION RECOMMENDATIONS (ALL DISTRICTS AFFECTED) (3 VOTES)

SUBJECT

Based upon your Board's instruction, the Chief Executive Office has worked with County departments to explore opportunities to consolidate County advisory bodies to improve efficiency and reduce cost, thereby producing savings to mitigate reductions to critical County services. The review also included opportunities to sunset advisory bodies. We are recommending seven bodies be sunsetted and four bodies be consolidated into two new bodies.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Sunset the following County advisory bodies effective December 1, 2009 and instruct the Chief Executive Officer to return to your Board in 60 days with a plan to implement this action, including any necessary County Code changes:
 - Capital Projects Appeals Board;
 - Child Support Advisory Board;
 - Emergency Preparedness Commission for the County and Cities of Los Angeles;
 - Judicial Procedures Commission;
 - Information Systems Commission; and
 - Los Angeles County Task Force on Nutrition.

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Second District

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Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

2. Sunset the Children's Council of Los Angeles effective September 30, 2009 and instruct the Chief Executive Officer to return to your Board in 30 days with a plan to implement this action, including County Code changes, space and equipment issues.
3. Consolidate the Commission on Alcoholism and the Narcotics and Dangerous Drugs Commission effective December 1, 2009, and instruct the Chief Executive Officer to return to your Board in 60 days with a plan to effect the consolidation, including County Code changes.
4. Consolidate the Board of Governors, County Arboreta and Botanic Gardens with the Parks and Recreation Commission effective December 1, 2009, and instruct the Chief Executive Officer to return to your Board in 60 days with a plan to effect the consolidation, including County Code changes.
5. Instruct the Executive Officer of the Board to update the County of Los Angeles Committee Book to reflect these actions as approved or revised by your Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On June 9, 2009, your Board instructed this Office to:

- Review the County's commissions and committees to identify overlap, if any, of mission, vision, and work product;
- Identify and prioritize curtailments in commission/committee budgets prior to consideration of cuts to core direct services to County residents, including children and families; and
- Report back prior to the September Supplemental budget process on a plan to consolidate those commissions with overlapping missions whose budgets, if preserved, may compete with funding for all core direct services.

Based upon analysis by affected departments, we are recommending the following advisory bodies be sunsetted generating savings as identified on the attached:

- Capital Projects Appeals Board.
- Child Support Advisory Board.
- Emergency Preparedness Commission for the County and Cities of Los Angeles.
- Judicial Procedures Commission.
- Information Systems Commission.
- Los Angeles County Task Force on Nutrition.

We also recommend the Children's Council of Los Angeles be sunsetted based on the factors outlined in the attached, including the body's inability to fully meet its MOU obligations to the County and that its work does not support the Board and County departments' issues and needs. The Commission employs 27 staffpersons who are not County employees. Three are housed in the Kenneth Hahn Hall of Administration while the others are field staff. Should your Board approve the cessation of County funding for the Commission, we believe the staff in the Hall should be relocated to non-County space. Our understanding is that the Commission and its related foundation have reserves that should support these positions until mid 2010 when coupled with a First-5 grant which they are seeking. We will address these issues in a transition plan to be presented for your Board's consideration within 30 days which will also address any space and equipment issues.

Finally, we recommend the following consolidations:

- Commission on Alcoholism and the Narcotics and Dangerous Drugs Commission; and
- Board of Governors, County Arboreta and Botanic Gardens with the Parks and Recreation Commission.

We believe in each of these cases, the objectives of the respective advisory body have either already been met, can be provided by another entity, or are no longer relevant to County operations. Each of the advisory bodies that we are recommending be sunsetted were established prior to the County administrative governance restructuring. The new CEO structure provides the central responsibility and focused accountability to address many of the issues previously tasked to these bodies. The attached provides specific background on each of these bodies, the justification for our sunset/consolidation recommendation, and estimated cost savings.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The recommended advisory body sunsets and consolidations support all County Strategic Plan Goals. For example, under Goal 1, Operational Effectiveness, the recommendations support the Strategies of: 1) Fiscal Sustainability, and 2) Service Excellence and Organizational Effectiveness. Accordingly, the recommendations also improve the cost-effective delivery and coordination of key County services embraced by all Programmatic Strategic Plan Goals: Children and Families' Well-Being; Community and Municipal Services; Health and Mental Health Services; and Public Safety.

FISCAL IMPACT/FINANCING

We estimate implementation of the recommended sunsets and consolidations by December 1, 2009, will result in the following annual cost savings:

- **Productivity Savings** (salaries and employee benefits costs for staff supporting advisory bodies; these resources will be reallocated to higher priority efforts): \$503,214 (2009-10 savings due to partial-year implementation: \$335,107), and
- **Hard-Dollar Net County Cost Savings** (services and supplies, grants, stipends): \$976,500 (2009-10 savings due to partial-year implementation: \$725,750).

These savings will be incorporated into subsequent budget recommendations. Additional undetermined savings will be generated through avoidance of: 1) training costs for commissioners, and 2) the need to prepare attendance forms on a periodic basis.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 9, 2009, your Board approved this Office's recommendation to sunset 11 inactive or ineffective advisory bodies, as follows:

- Clean Fuel Program Technical Review Committee;
- Interdepartmental Coordination Group;
- Interim Planning Agency for the San Fernando Valley Transportation Zone;
- License Appeals Board;
- Local Suppression of Drug Abuse in Schools Advisory Committee;
- Los Angeles County Hazardous Waste Management Advisory Committee;
- Los Angeles County Health Facilities Authority Commission;
- Los Angeles County Task Force on Children and Youth Physical Fitness;
- Los Angeles Solid Waste Authority Commission;
- Risk Management Advisory Committee; and
- Traffic Reduction and Free Flow Interagency Committee.

In addition, in November 2008, your Board approved the Treasurer and Tax Collector's recommendation to disband the Treasury Oversight Committee. In other related actions by your Board:

- On June 22, 2009, a steering committee was established to develop a plan for consolidation of the Area Agency on Aging and Commission on Aging. A report was filed for the September 22, 2009 Board agenda.
- On July 15, 2009, your Board called for merging the Community Advisory Committee (Sunshine Canyon) and the Sunshine Canyon Landfill Combined City/County Advisory Committee, and to report to the Board monthly until the first meeting is held by the combined bodies.

Honorable Board of Supervisors
September 29, 2009
Page 5

Based on your Board's instruction (referenced above) to explore additional streamlining, cost reduction opportunities with respect to the County's many advisory bodies, this Office requested all departments to analyze the advisory bodies with which they interact to determine if there were opportunities to: 1) consolidate some bodies with similar or overlapping missions, or 2) sunset others if it was determined their missions had been met or their activities could be performed by other entities or County departments.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

We believe the recommended sunsets and consolidations will ensure more coordinated, cost-efficient, and responsive activities among the County's advisory bodies. These recommendations will also result in less overlap among bodies and cost savings that will mitigate curtailments in critical County public services. Finally, implementation of these recommendations will allow departments to redeploy staff more productively to other, higher priority efforts.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:ES:MKZ
RW:pg

Attachment

c: Executive Officer, Board of Supervisors
Acting County Counsel
Auditor-Controller
Chief Information Officer
Director of Child Support Services
Director of Children and Family Services
Director of Community and Senior Services
Director of Parks and Recreation
Director of Public Health
Director of Public Works
Fire Chief
Board of Governors, County Arboreta and Botanic Gardens
Capital Projects Appeals Board
Child Support Advisory Board
Children's Council of Los Angeles
Commission on Alcoholism
Emergency Preparedness Commission for the County and Cities of Los Angeles
Information Systems Commission
Judicial Procedures Commission
Los Angeles County Task Force on Nutrition
Narcotics and Dangerous Drugs Commission

**LOS ANGELES COUNTY COMMISSION STUDY
RECOMMENDATIONS FOR SUNSETS AND MERGERS
SEPTEMBER 2009**

Cluster		Name	Background Description	Merge or Sunset	Justification, including how mission is to be met or is no longer relevant	Total estimated Productivity and Cost Savings	Annual Estimated Productivity Savings	Annual Cost Savings
Health and Mental Health		Los Angeles County Task Force On Nutrition	Study and report to the Board of Supervisors quarterly on the issue of proper nutrition as a factor in reducing criminal behavior.	Sunset	Recommend Sunset. The task force was created in 1981 to investigate the link between nutrition and criminal behavior. It has not generated reports on this subject. The current mission is vague. The main activity is to make site visits to probation camps to review their meals. The meetings are poorly attended and seldom have a quorum. The only cost is part of the salary of the Nutrition Program secretary (approximately 10 hours per month at \$39 per hour, including salary, benefits, and overhead). No commissioner compensation.		\$4,680	
		Judicial Procedures Commission	The Judicial Procedures Commission (JPC) works in cooperation with the Superior Court, the California Judicial Council, and judicial and law enforcement organizations to improve the quality of services and programs in the court. JPC recommends to the Board of Supervisors and the Presiding Judge of the Superior Court changes and improvements in judicial administration for the purposes of providing swifter, more efficient, and more economical justice reducing case loads and delays for litigants in the Superior Court. JPC determines the need for additional judges for the Superior Court, makes recommendations for action by the Board of Supervisors, and considers suggestions and recommendations by community groups and organizations and members of the public.	Sunset	The Trial Court Funding Act of 1997 transferred most financial and management responsibilities for trial courts from counties to the State. That Act and the California Rules of Court now vest exclusive authority over trial courts with the State Judicial Council, the Administrative Office of the Courts, and Presiding Judges. The majority of the County's managerial controls over the Los Angeles Superior Court have shifted to other State agencies leaving the County with no real jurisdiction over the Court. Many of the functions performed by JPC are currently duplicated by various State and County agencies that have direct authority over the Superior Court. The original mandate from the Board of Supervisors is now being met without the activities of the commission. Vacancies seemed to be an ongoing concern for the Commission. The average attendance rate for the Commission from the period of 2005 to 2007 was 66%. Quorum was often problematic and proactive measures had to be taken to encourage members to attend. Twenty three commissioners receive \$25/meeting up to 24 meetings/year.		\$16,693	\$13,800